



the community-led regeneration network

Facilities Management Support Service

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Nick Paterson

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the community-led regeneration network

- Independent, member-led organisation
- Promote, support and strengthen the development trust movement in Scotland
- Established in 2003, now over 354 members
- **Enterprising community-led organisations** working across town, city, rural and island locations
- Social, economic & environmental **regeneration & wealth building within a defined area**



- help community groups **take ownership of assets for community benefit** – CAT & CRTB
 - support local authorities and other public agencies to **transfer assets into community ownership**
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- supporting the **raising of finance through community shares**
 - people invest in what matters to them & the enterprise is **controlled and governed by the community it serves**

DTAS - Facilities Management Support Service



WILLIAM GRANT
FOUNDATION

Energy

Insurance

Maintenance

Fire Safety

Health and Safety

Licencing

Capital Projects

Procurement

Risk Management

Business Continuity

Did you know DTAS
has an advice service
for Facilities
Management ?



To request support, join the FM network and to find out about upcoming training and events, please contact nick@dtascot.org.uk

Our FM resource library can be accessed via www.dtascommunityownership.org.uk/

Managing Community Buildings



Facilities Management (FM) Definition

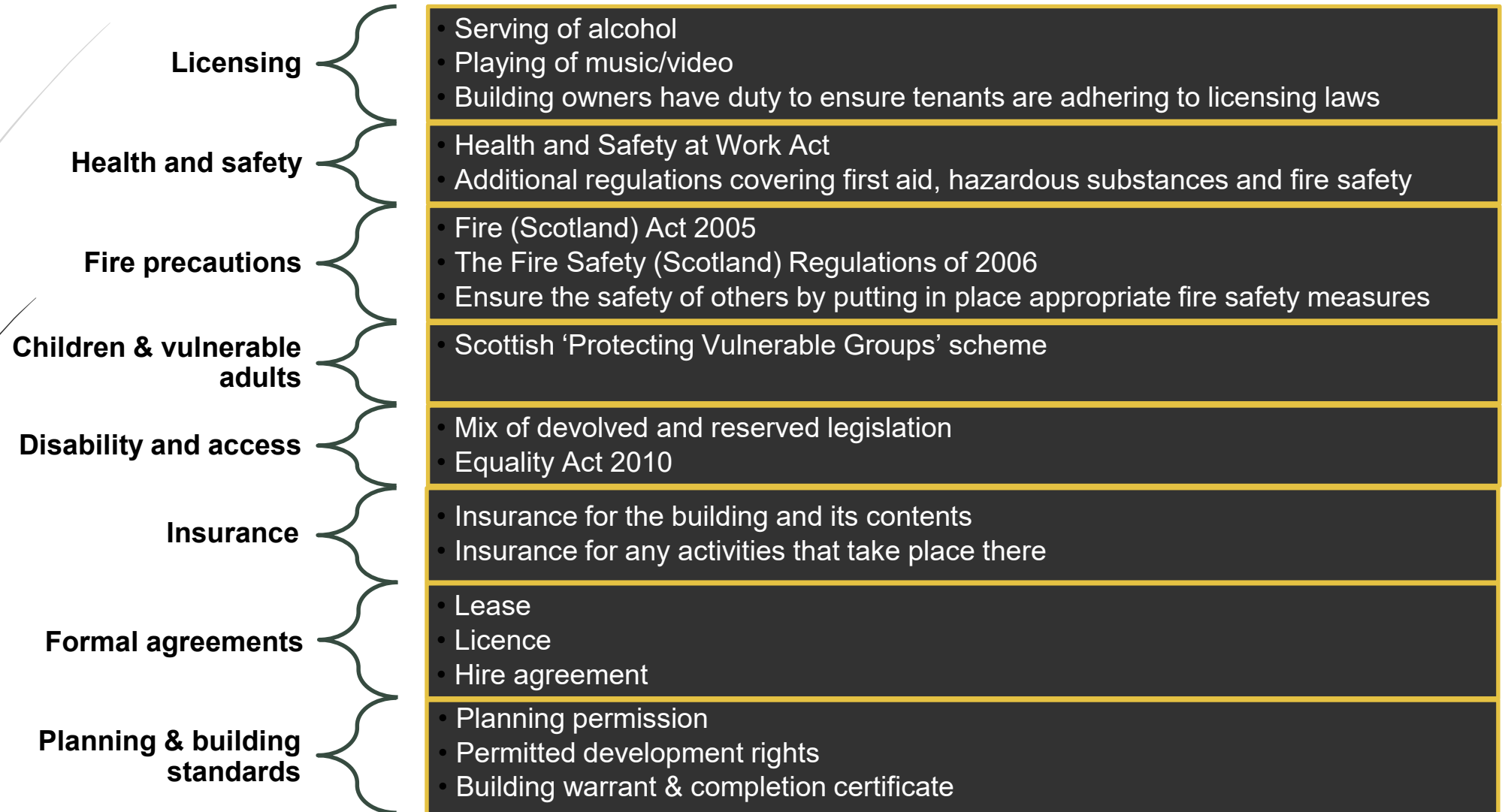
ISO 41011

“FM is the organisational function which integrates people, place and process within the built environment with the purpose of improving the quality of life of people and the productivity of the core business.”



Note. The ISO 41000 series is dedicated to Facilities Management

Legal & Regulatory Responsibilities



Building Fabric

Ensure regular inspection and sufficient maintenance & capital expenditure budget, to avoid deterioration of the asset - as this can result in:

- Higher costs in the long-term
- Loss of services, users – and income
- De-valuation of asset
- H&S & Insurance-cover risks

Operational Management

Use available checklists, templates and create a building manual

Electrical fixed wiring

Electrical PAT testing

Emergency and exit lights

Fire alarms

Portable firefighting equipment

Any renewable energy products (PV cells, turbines etc)

Lifts

Gas appliances test and certification

Gas systems, including boilers

Oil boilers and other oil-fired appliances

Air conditioning systems

Water quality sampling and chlorination

Playground equipment

Gym equipment

Kitchen equipment: coffee machine

Utilities & Rates

Risk Assessments

Burglar alarms
Control panel testing

Powered access doors

Staff, volunteer & contractor management

DTAS FM resources & training

The FM support resources have seen extensive use since their launch, with the top-4 used resources as follows:

- Building handover [checklist](#)
- Day 1 what should be in place [checklist](#)
- Tasks required for managing your community facility [checklist 1 & 2](#)
- A community hub manual example [contents-list](#)
- Asset maintenance [checklist](#)

2-day on-line FM training, ca. 60 groups participated in 2023 to-date, next dates tbc.

SCVO/DTAS - Village & Community Halls Handbook, due for launch in November 2023

Timely and resourced FM helps ensure your community building & its operations are:

- Compliant
- Efficient
- Thriving
- Sustainable
- Focused on core activities

DTAS FM Support Service - <https://dtascommunityownership.org.uk/facilities-management>

Next FM training - <https://www.eventbrite.co.uk/e/facilities-management-workshop-2-day-event-tickets-577500398237>



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Thanks & Questions

Nick@dtascot.org.uk

07961 052566

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www.dtas.org.uk

1b Washington Lane, Edinburgh, EH11 2HA

