

Shetland Community Facilities Network Notes of Meeting (Draft)

Thursday 20th April 2023 (Online – Zoom), 7pm

Present:

Frances Browne	SIC Community Involvement, Baltasound Hall
Dawna Phillips	Dunrossness Central Public Hall
Sharon Deyell	Skeld Hall
Margaret Tulloch	North Roe and Lochend Hall
Helena Johnson	Voe Hall
Joanne Fraser	SIC Community Involvement, Skeld Hall
Billy Mycock	St Magnus Church Hall
Judith Eele	Community Enterprise
Ayesha Huda	Voluntary Action Shetland

Apologies:

Laura Whittall, Bigton Community Hall, Bigton Shop, Bigton Collective
Rosie Doull, Sullom and Gunnister Public Hall
Patricia Odie, The Old Haa
Michelle Kerry, Bigton Community Hall
Gemma, Carnegie Hall
Fiona Sterling, Highlands & Islands Enterprise, Mid Yell Hall

1. WELCOME

Ayesha welcomed attendees to the meeting.

2. PRESENTATION: Judith Eele, Community Enterprise

Community Enterprise delivers the “Accelerate programme” which is a support programme for the Third Sector and community organisations. Support is free and aims to help groups and organisations become more sustainable and enterprising. This is not a structured support programme that participants join. It is a **free**, flexible consultancy time to deliver exactly what groups need at the pace they need it and can include support to: develop marketing plans, look at other funding options, explore new trading ideas, plan financially and work on budgets, improve branding, work on a business plan, find digital solutions.

The presentation and contact details for Judith are attached.

3. DEPOSIT RETURN SCHEME

Scotland is introducing a deposit return scheme (DRS). This means when you buy a drink in a single-use container you will pay a 20p deposit, which you get back when you return your empty bottle or can. The scheme is designed to encourage the return of empty single-use containers for collection for recycling. It will help to tackle climate change, increase quantity and quality of materials collected for recycling, and decrease litter. The scheme applies to anyone marketing or offering

for sale drinks in Scotland packaged in a single-use container made from PET plastic, glass, steel or aluminium sized between 50ml and 3 litres.

Community organisations which sell drinks exclusively for the purpose of consumption on the premises of sale will be considered a HOSPITALITY RETAILER. Your responsibility will be to:

- only sell drinks from registered producers;
- only sell drinks that the producer has made available for sale in Scotland;
- pay the 20p deposit to your supplier for each scheme article purchased;
- store empty containers in a safe way, following the Duty of Care code of practice.

In this scenario, scheme packaging is not expected to leave the premises and therefore there is no requirement to charge customers the deposit. You should collect and store the scheme packaging for collection by a producer or scheme administrator.

The launch date for the Scheme has now been postponed to March 2024. We are still waiting for full guidance to establish what community organisations will be required to do.

4. GOVERNANCE UPDATE

Review of the Scottish Governance Code for the Third Sector

Scotland's Third Sector Governance Forum carried out a review of [The Scottish Governance Code for the Third Sector](#) last year. The Code is a statement of best practice for the governing bodies of all third sector organisations in Scotland – charities, community groups and social enterprises. Several recommendations were made to update the code around Risk Management procedures, Staff and board relations, Climate change, Board member accountability and Safeguarding. See [TSGF - Recommendations](#) for full details of the recommendations.

Charity Law - Trusts and Succession Bill

The Delegated Powers & Law Reform Committee is interested in sourcing people to take part in an informal engagement session on **the 30th May** with regards to the Trusts & Succession (Scotland) Bill. This will focus particularly on trustees from charities who are beneficiaries of trusts. The Committee is keen to explore how trusts are used, if people are happy with the proposals in the legislation, and any problems people have experienced with trust management. If interested in taking part please contact: Jason.henderson@scvo.scot

5. HEALTH AND SAFETY UPDATE

No updates.

6. FUNDING UPDATE

Scottish and Southern Electricity Networks [Resilient Communities Fund - SSEN](#)

It is expected that this fund will open one last time and that a representative from the fund will visit Shetland. More details to be shared when available.

Stay up to date with funding news

VAS produces a regular funding newsletter (subscribe to the newsletter by emailing Ayesha.huda@shetland.org) and Michael Duncan at the SIC (Michael.Duncan@shetland.gov.uk) also maintains a fundraising news mailing list.

You can also visit SIC's free Funding search engine which local groups and organisations can sign up for: [Funding Shetland – Shetland Islands Council](#) or use SCVO's free online search engine – [Funding Scotland](#).

7. TRAINING UPDATE

Ayesha asked what type of training would be helpful for organisations. If you have any specific requests please contact Ayesha and VAS may be able to provide training or signpost to additional sources.

8. FINANCE UPDATE

No updates.

9. REPRESENTATION (AYESHA)

Shetland Licencing Forum has still not held any meetings recently so there are no updates.

10. AOCB

Managing conflict on committees or between organisations was discussed at the meeting. Voluntary Action Shetland can support organisations and Relationships Scotland Shetland (RSS) may also be able to offer mediation services.

Recycling

Some halls have recycling bins for paper, glass and cans while other halls do not. It was noted that sometimes materials are placed in the wrong containers. Halls who would like more information about recycling can contact Paula Nicolson at Shetland Islands Council, email: Paula.Nicolson@shetland.gov.uk

11. DATE OF NEXT MEETING

Thursday 29 June 2023, 6pm – 8pm (Eventbrite link for registration to follow).
<https://www.eventbrite.co.uk/e/shetland-community-facilities-network-meeting-tickets-623499893967>